

LEIGH AND BRANSFORD PARISH COUNCIL

www.leighandbransford.org.uk

Clerk: J Barker
(01684) 302098
clerk@leighandbransford.org.uk

22/11/2023

Dear Councillor,

You are duly summoned to attend a meeting of Leigh & Bransford Parish Council at **7.00pm** on **Tuesday 28th November 2023** at **Leigh & Bransford Memorial Hall**.

AGENDA

1. To receive and consider apologies for absence.
2.
 - a) Declarations of Disclosable Pecuniary Interests and any Other Disclosable Interests in items on the agenda (Personal and Prejudicial)
 - b) Changes to the Register of Interests.
 - c) To consider any written requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the agenda
3. Public Participation
 1. Residents are invited to address the council on any local matters and agenda items.
 2. Chapel Hill Solar Farm - presentation by representatives of JBM Solar
 3. Reports from District and County Councillors
4. To approve the minutes of the Parish Council meeting held 26th September 2023.
5. To approve the minutes of the Extraordinary meeting held 24th October 2023.
6. Planning
 - a) Updates on ongoing planning matters
 - b) Planning applications for consideration.

Reference	Proposal	Location
M/23/01485/FUL Planning application: M/23/01485/FUL - Malvern Hills District Council	Retention of the stationing of a static caravan for occupation by visiting students, other visitors and workers employed on site (retrospective application).	Springbrook Farm, Lower Interfields, Malvern, WR14 1UU
M/23/01486/CLE Planning application: M/23/01486/CLE - Malvern Hills District Council	Application for Lawful Development Certificate for existing use of part of a building as a single dwellinghouse (Use Class C3)	Springbrook Farm, Lower Interfields, Malvern, WR14 1UU
M/23/01494/FUL – E Planning application: M/23/01494/FUL - Malvern Hills District Council	Demolition of link building and erection of two replacement commercial units (Class E(g)(iii)) with associated parking	Upper Hill, Leigh, Worcester, WR6 5JU
M/23/01512/CLE – E Planning application: M/23/01512/CLE - Malvern Hills District Council	Application for Lawful Development Certificate for the continued use of the joining of two mobile homes to form a permanent dwelling house	Caravan 2 At, Dingle House, Teme Lane, Leigh, Worcester, WR6 5JY
Planning Inspectorate appeal APP/J1860/W/23/3325897 M/23/00330/OUT	Outline application for proposed single dwelling	Old Police House Hereford Road Leigh Sinton Malvern WR13 5EA

Planning application: M/23/00330/OUT - Malvern Hills District Council		
M/23/01515/HP Planning application: M/23/01515/HP - Malvern Hills District Council	Erection of summerhouse (retrospective)	Old Byre, Dingle Road, Leigh, Worcester, WR6 5JX
M/23/01522/HP Planning application: M/23/01522/HP - Malvern Hills District Council	Garden Room (retrospective)	The Wain House, Dingle Road, Leigh, WORCESTER, WR6 5JX
M/23/01559/RM Planning application: M/23/01559/RM - Malvern Hills District Council	Reserved matters application for 52 residential units following outline approval M/22/00187/OUT to include details of Layout and Scale	Land At (Os 7826 5083), Leigh Sinton
M/23/01039/CLE Planning application: M/23/01039/CLE - Malvern Hills District Council	Application for a Lawful Development Certificate for Units 5, 6 and 7 and yard to Use Class B2 (General Industry)	Units 5 To 7 - Leigh Sinton Garden Machinery At, Crowcroft House Farm, Crowcroft, Leigh Sinton, Malvern, WR13 5ED

Additional applications received prior to the start of the meeting may be considered to meet response deadlines.

- c) To note planning decisions received.
7. To consider applications for co-option.
 8. To appoint a Parish Council Deputy Chair for 2023/24.
 9. To agree a sum for decorating the Leigh Sinton Community Garden Christmas Tree.
 10. To discuss updating the Parish Council website and providing council email addresses to all parish councillors.
 11. To consider setting up a community development working group.
 12. Finance
 - a) To approve schedule of accounts payable
 - b) To note the NALC pay award for 2023/24
 - c) To note the verification of the 2nd quarter bank reconciliation by councillor auditor.
 - d) To discuss the budget and precept for 2024-25 (Preliminary discussion only - final decision to be made at the meeting scheduled 23rd January 2024).
 13. Reports from working groups and representatives
 - a) Memorial Hall representative
 - b) Highways Liaison representative
 - c) Personnel sub-committee
 - d) Policies and Procedures working group
 - e) Play area representative
 - f) Outdoor areas representative
 14. Progress reports on items from the previous meeting not otherwise listed on the agenda.
 15. Other reports and items for future consideration.

16. Next meeting dates:

Planning committee meeting: 19th December (if required).

Parish Council meeting: 23rd January 2024.

All meetings 7pm at Leigh & Bransford Memorial Hall

J Barker

Clerk – Leigh & Bransford Parish Council

The public and press and invited to attend.